

A. 25 Ocean County Library Smoke and Tobacco Free Library Campus Policy

Policy

All Ocean County Library buildings, grounds, and vehicles are smoke and tobacco free. Tobacco use and smoking in all forms, including the use of electronic cigarettes and smoke-free oral tobacco products, is not permitted in any facility, vehicle, or on property owned by the Ocean County Library/County of Ocean.

Purpose

The purpose of this policy is to provide comfortable, accessible facilities and a welcoming environment at Ocean County Library facilities.

This policy covers tobacco use and smoking in all forms, including the use of electronic cigarettes and smoke-free oral tobacco products.

This policy applies to all persons, including employees, customers, and visitors to property owned by the Ocean County Library/County of Ocean.

Adopted by the Ocean County Library Commission on August 17, 2015.

Effective November 1, 2015.

Ocean County Library Smoke and Tobacco Free Library Campus Policy

PROCEDURE

1. Implementation:

- a. Signs shall be posted at the entrance to Library buildings and property indicating:
SMOKING IS PROHIBITED ON OCEAN COUNTY LIBRARY CAMPUS
- b. Signs shall be posted in strategic locations throughout Library property indicating:
SMOKING IS PROHIBITED ON OCEAN COUNTY LIBRARY CAMPUS

2. Enforcement/Compliance:

- a. Any person who smokes in library buildings or on library grounds in violation of the policy is subject to the provisions of applicable laws, rules and regulations and/or library disciplinary action.
- b. Ensuring compliance with the smoke and tobacco free library campus policy is the responsibility of the entire library community.
- c. Non-compliance with the smoke and tobacco free library campus policy, as with non-compliance with the other rules of the library, should be brought to the attention of a library supervisor and/or library security guard.

3. Support:

- a. The Library will provide training classes for library employees and the public on smoking cessation.
- b. The Library will make books and other resources available for staff and the public on the topic of smoking cessation.

Ocean County Library Smoke and Tobacco Free Library Campus

- Ocean County Library is going tobacco free on **November 1, 2015**
- The Library is going **smoke and tobacco free to welcome all people to Ocean County Library.**
- Tobacco free properties will increase the Library's comfortable, accessible and welcoming environment for all people.

See **Ocean County Library Smoke and Tobacco Free Library Campus** policy.

Properties owned by the Library

Of the 22 Ocean County Library properties, the buildings and grounds of the 16 sites of the Ocean County Library owned by the Ocean County Library / County of Ocean will be smoke and tobacco free. Those include:

- Barnegat Branch
- Berkeley Branch
- Brick Branch
- Jackson Branch
- Lacey Branch
- Lakewood Branch
- Little Egg Harbor Branch
- Long Beach Island Branch
- Manchester Branch
- Plumsted Branch
- Point Pleasant Borough Branch
- Stafford Branch
- Toms River Branch
- Bishop Memorial Library Building
- Upper Shores Branch
- Waretown Branch

Properties not owned by the Library

All buildings where the Ocean County Library/County of Ocean does not fully own the property and leased spaces in the Ocean County Library System will be smoke and tobacco free:

- Bay Head Reading Center
- Beachwood Branch
- Island Heights Branch
- Point Pleasant Beach Branch
- Tuckerton Branch
- Whiting Reading Center

Policy and Procedure

- The policy defines the Library's properties as buildings, grounds and vehicles.
- The policy defines tobacco as smoking in all forms, including the use of electronic cigarettes and smoke-free oral tobacco products.

Decision

- The Library considered its decision to become tobacco free as important to our mission of “Connecting People, Building Community and Transforming Lives” through the power of information, imagination and education. This includes the Library’s information and educational role in advancing community leadership efforts to prevent chronic diseases and related risk factors.
- Smoking at entrances to some libraries was making some people feel unwelcome.
- It also was taking staff time away from providing services to enforcing the state law of no smoking near public entrances.

APPROVED: OCEAN COUNTY LIBRARY COMMISSION – August 17, 2015